

PUBLIC UTILITY DISTRICT NO. 1 OF FERRY COUNTY  
REGULAR MEETING OF COMMISSIONERS  
December 17, 2018

The regular meeting of the Board of Commissioners was called to order by President Chris Kroupa at 9:00 a.m. Present were Commissioners Chris Kroupa and Dan Fagerlie, Attorney Steve Graham, Manager Steve VanSlyke, Superintendent Mike Brown, Auditor Sue Nush, and Treasurer Pam Allen.

All stood for the Flag Salute which was led by Commissioner Kroupa.

The draft minutes of the November meeting were reviewed. The minutes were approved by a motion made by Commissioner Fagerlie, seconded by Commissioner Kroupa and unanimously carried.

Commissioner Fagerlie was contacted about the District website not being up to date. Manager VanSlyke said that it has been corrected.

Reports:

The Superintendent's Report was presented by Mike Brown:

1. Interviews were held for the advertised maintenance position. Travis Bacon will start work in January. Until that time, Superintendent Brown will continue to cover any necessary maintenance work.
2. Mild weather has allowed the crew to extend construction work. Use of the new rock drill has alleviated the need for a licensed blaster for poles placed in rocky areas.
3. The tree crew has been working on regular service orders.

The Board went into Executive Session as per RCW 42.30.110 Subsection 1, paragraph i at 9:16 a.m. for fifteen minutes for the purpose of discussing pending litigation. The Board returned to regular session at 9:31 a.m. and returned to Executive Session for an additional ten minutes. The Board returned to regular session at 9:41 a.m.

There was no further Attorney's Report.

The Manager's Report was presented by Steve VanSlyke:

1. Manager VanSlyke and Commissioner Fagerlie will attend a meeting on January 8<sup>th</sup> with the Forest Service and Bonneville Power to discuss the right of way over Sherman Pass. The Ferry County Commissioners have provided a letter of support. A discussion followed on the District's right of way, and efforts to deal with problem areas. Commissioner Fagerlie commented that some utilities are using drones to inspect lines and help with outages.

Attorney Graham exited the meeting at 9:58 a.m.

2. The lease agreement with American Tower has been executed. Manager VanSlyke just needs to send a copy of the approved minutes for the November meeting.
3. Union negotiations will begin next year for the 2020 contract.
4. Manager VanSlyke is still trying to find additional resources to help with getting the books caught up.

Resolution 18-12 A Resolution Authorizing Adoption of Budget for 2019 was read before the Board. Commissioner Fagerlie made a motion to approve the resolution, Commissioner Kroupa seconded the motion and it unanimously carried.

Resolution 18-13 A Resolution Authorizing a District Business/Travel Expense Policy was read before the Board. Commissioner Fagerlie wanted changes made to clarify that in emergency situations, travel reservations could be made by someone other than the District Secretary, and that Commissioners can submit their travel expenses at the following commissioner's meeting instead of within the five days stated in Resolution 18-13.

A recess was called at 10:37 a.m. until 11:00 a.m. The meeting resumed at 11:00 a.m.

Resolution 18-13 was presented to the Board again with the changes agreed upon prior to the break. Commissioner Fagerlie made a motion to approve the resolution, Commissioner Kroupa seconded the motion and it unanimously carried.

The commissioners presented information from meetings they attended since the last Board Meeting. The recent announcement of Governor Jay Inslee's budget proposal on supporting southern resident orca recovery efforts was briefly discussed.

Attorney Graham rejoined the meeting at 11:08 a.m.

The Treasurer's Report was presented by Pam Allen:

1. Operating Funds available as of December 10, 2018 were \$2,741,547.57 with restricted funds of \$3,147,950.39. There were 3 outages in the month of November, for a year-to-date total of 196 compared to 158 for the same period in 2017. The Large Power Summary, Revolving Loan and Line Extension Loan reports were presented.
2. The need to recruit two new Board members for the Rural Economic Development

Revolving Loan Fund was discussed. Treasurer Allen was directed to provide copies of the Loan Fund bylaws for review at the next meeting.

The Auditor's Report was presented by Sue Nush:

- 1. Auditor Nush updated the Board on the FEMA backlog on claims. They are supposed to review the District's paperwork in January for a final settlement.

The Board recessed for lunch at 11:58 a.m. The meeting resumed at 1:03 p.m.

- 2. The voucher listing was presented to the Board. Cost and usage graphs were presented.
- 3. Warrants number 17412 through 17496, Direct Payroll Deposits number 904473 through 904511 and Electronic Fund Transfers numbered 554, 557, 558, and 560, in the total amount of \$333,038.27 were approved by a motion made by Commissioner Fagerlie, seconded by Commissioner Kroupa and unanimously carried. Included in the listing was warrant number 17401 in the amount of \$3,381.42 which was voided and to be reissued at a later date.

With no other business before the Board, the meeting adjourned at 1:35 p.m.

BOARD OF COMMISSIONERS  
Public Utility District Number One  
Ferry County, Washington

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

ATTEST:

\_\_\_\_\_  
Secretary

APPROVED:

\_\_\_\_\_  
Manager