

PUBLIC UTILITY DISTRICT NO. 1 OF FERRY COUNTY
REGULAR MEETING OF COMMISSIONERS
February 19, 2019

The regular meeting of the Board of Commissioners was called to order by Vice-President Dan Fagerlie at 9:05 a.m. Present were Commissioners Dan Fagerlie and Doug Aubertin, Manager Steve VanSlyke, Auditor Sue Nush, and Treasurer Pam Allen.

All stood for the Flag Salute which was led by Commissioner Aubertin.

The minutes of the January meeting were approved by a motion made by Commissioner Aubertin, seconded by Commissioner Fagerlie and unanimously carried.

Visitors: None at this time.

Commissioner Fagerlie was contacted by a customer who had questions about the amount of money that is being spent on getting District financials caught up. He referred them to Manager VanSlyke. He also talked to people from BPA, and the meeting that was postponed in January will be re-scheduled now that the government is open again.

Reports:

The Superintendent's Report was presented by Steve VanSlyke:

1. Some reclosers have been sent off for maintenance.
2. Manager VanSlyke will be meeting with a pole testing contractor for a quote.

Attorney Graham joined the meeting at 9:08 a.m.

3. The tree crew is back to circuit trimming. Data is being mapped to help pinpoint areas with vegetation problems.
4. The new fleet mechanic is doing well.

The Board went into Executive Session as per RCW 42.30.110 Subsection 1, paragraph i at 9:13 a.m. for twenty minutes for the purpose of discussing pending litigation. The Board returned to regular session at 9:33 a.m.

There was no further Attorney's Report.

The Manager's Report was presented by Steve VanSlyke:

1. He reminded those present that there is a meeting of the Revolving Loan/Grant Fund Committee later today to review Fund Committee guidelines. A representative from Stonerose is supposed to be in attendance to discuss their loan request.
2. All the commissioners need to contact IT contractor Nathan Davis as he needs to check out their District computers.
3. Three applications have been received for the vacant journeyman lineman position.
4. Manager VanSlyke is researching automated meters that can report meter readings electronically. There are various kinds available, not all of which would work in our service area. He and Superintendent Brown will be visiting Nespelem Valley Electric Co-op to see how their system works.
5. Union negotiations are coming up this year.
6. Treasurer Allen distributed copies to the Board and Attorney Graham of an employee review form to use for Manager VanSlyke's upcoming annual review.
7. Auditor Nush updated the Board on progress she has made on the District financials.
8. The proposed changes to the Customer Service Policies, as presented at the January meeting, were discussed. Commissioner Fagerlie questioned whether a decision should be delayed until Commissioner Kroupa was available. Commissioner Aubertin made a motion to approve the proposed changes for the expediency of business. Commissioner Fagerlie seconded the motion and it passed unanimously.

A recess was called at 10:20 a.m. for twenty minutes. The meeting resumed at 10:40 a.m.

The commissioners presented information from meetings they attended since the last Board Meeting. Commissioner Fagerlie updated the Board on some bills proposed for this state legislative session.

The Treasurer's Report was presented by Pam Allen:

1. Operating Funds available as of February 10, 2019 were \$3,057,900.69 with restricted funds of \$3,159,665.87. There were 12 outages in the month of January, for a year-to-date total of 12 compared to 42 for the same period in 2018. The Large Power Summary, Revolving Loan and Line Extension Loan reports were presented.

The Auditor's Report was presented by Sue Nush:

1. The voucher listing was presented to the Board. Cost and usage graphs were presented.
2. Warrants number 17593 through 17691, Direct Payroll Deposits number 904549 through 904587, and Electronic Fund Transfers number 566 through 568, and 570, in the total amount of \$686,264.16 were approved by a motion made by Commissioner Aubertin, seconded by Commissioner Fagerlie and unanimously carried. Included in this listing was warrant number 17541 in the amount of \$329.74 that was voided and reissued as warrant

17593, warrant number 17549 in the amount of \$64.00 that was voided and reissued as part of warrant 17649, and warrant number 17594 that was voided prior to release.

The Board recessed for lunch at 11:45 a.m. The meeting resumed at 01:00 p.m.

Guidelines of the Revolving Loan/Grant Fund were discussed, and changes proposed. Committee member Gail Kuehne joined the meeting at 1:47 p.m. Treasurer Allen will prepare a marked-up version of the Guidelines with the proposed changes for the committee to review next month.

A recess was called at 2:28 p.m. for five minutes. The meeting resumed at 2:33 p.m. for the purpose of a Revolving Loan/Grant Fund Committee meeting.

Stonerose representatives joining the meeting were Michael Sternberg, John May and Katherine Meade. Michael Sternberg indicated that Stonerose was still interested in a loan. He has identified a company in Spokane that makes small screens that are not vibrating and that can be moved with a Bobcat. They are seeking a loan to purchase screening equipment to perform work on the dig site. Commissioner Fagerlie informed him that Fund guidelines state that the loan amount cannot exceed 80% of the cost of a project, so they would have to either pay the balance or show in-kind work, such as labor, worth that amount. Michael stated that they are also still considering using Stotts for part of the project if a larger screen can be rented in order to get things done faster. Regardless, they do want to purchase a screen to be able to maintain the site themselves going forward. Michael does not have a total cost for the project as he did not know that was needed for the meeting today. He asked for a copy of the Fund guidelines to review and was told by the group that the guidelines will be changing. Manager VanSlyke will send him a copy of the guidelines as they currently exist. Michael asked if they can get the loan. He was reminded that the Committee approved a loan last September, pending Stonerose providing Manager VanSlyke and Attorney Graham detailed project costs to review, and collateral for the loan. If the project information provided to them is satisfactory, there is no need to have another Committee meeting to review it. The Stonerose representatives indicated that they had other pressing business and exited the meeting at this time.

With no other business before the Board, the meeting adjourned at 2:56 p.m.

BOARD OF COMMISSIONERS
Public Utility District Number One
Ferry County, Washington

President

Vice-President

ATTEST:

Secretary

APPROVED:

Manager