

PUBLIC UTILITY DISTRICT NO. 1 OF FERRY COUNTY
REGULAR MEETING OF COMMISSIONERS
September 16, 2019

The regular meeting of the Board of Commissioners was called to order by President Dan Fagerlie at 9:00 a.m. Present were Commissioners Dan Fagerlie and Doug Aubertin, Attorney Steve Graham, Manager Steve VanSlyke, Superintendent Mike Brown, and Auditor Sue Nush. Commissioner Chris Kroupa joined the meeting at 10:37 a.m. Treasurer Pam Allen was absent. Meeting minutes were prepared by Treasurer Allen using an audio file of the meeting recorded by Manager VanSlyke.

All stood for the Flag Salute.

The minutes of the August meeting were approved by a motion made by Commissioner Aubertin, seconded by Commissioner Fagerlie and unanimously carried.

Commissioner Aubertin was contacted about the new meters being installed at Keller, and about a new rate increase. Commissioner Aubertin informed the customer that the only rate change was to the street lights owned by the City of Republic.

Reports:

The Superintendent's Report was presented by Mike Brown:

1. The crew has changed out all the priority reject poles. One was located behind the Republic Vet Clinic and a three-hour outage for customers south of the city was needed to replace it. Customers were called in advance to inform them of the outage. The line crew will be replacing the remaining non-priority poles during the fall and winter months.
2. The tree crew has been working on South Highway 21, from Gold Creek south to the end of the line.
3. Superintendent Brown and Manager VanSlyke have been working on the Keller AMI project. Meter changeouts will be starting soon.
4. Some maintenance needs to be done to the PUD office building. There are some windows that need to be replaced. Commissioner Fagerlie asked if the murals on the side of the building are going to be repainted. Superintendent Brown replied that the mural panels are going to be taken down and then the Utility will work on how to fix them.
5. The District has arranged for a trainer to come from Spokane to hold a Stop the Bleed class on October 4th. It will be held at the conference room at the Hospital HUB building. Other organizations have been invited to attend.

The Board went into Executive Session as per RCW 42.30.110 Subsection 1, paragraph i at 9:15 a.m. for twenty minutes for the purpose of discussing pending litigation. The Board returned to regular session at 9:35 a.m.

There was no further Attorney's Report.

The Manager's Report was presented by Steve VanSlyke:

1. Manager VanSlyke submitted copies of work orders reviewed by Power Engineers to Commissioner Fagerlie for his approval as Board President.
2. Manager VanSlyke updated the group on the Keller AMI project. He has taken the gateway that was in the office and turned it into a mobile unit. This will help prototype meter gateways in Keller, and it can be used to read meters if there are some blind spots. The meters should be here the first week of October. This is later than originally expected. Since billings currently lag about a month behind actual usage, a plan will be developed to bring customers to a current billing gradually.
3. The recloser controls on the city substation have been programmed by Manager VanSlyke. A bad power supply had to be replaced first. The substation will have new regulation controls, reclosers, and recloser controls, and should be in good shape.
4. The State auditors are here today to start their audit.

The commissioners presented information from meetings they attended since the last Board Meeting. The Board discussed information and pictures from the District's county fair booth to use in an article for WPUDA's weekly newsletter.

Since Treasurer Allen was absent, the Board reviewed the monthly reports that had been mailed to them prior to the meeting.

1. Operating Funds available as of September 10, 2019 were \$3,236,800.65 with restricted funds of \$2,917,751.22. There were 24 outages in the month of August, for a year-to-date total of 102 compared to 176 for the same period in 2018. The Large Power Summary, Revolving Loan and Line Extension Loan reports were presented.

A recess was called from 10:02 a.m. for fifteen minutes. The meeting resumed at 10:13 a.m.

The Auditor's Report was presented by Sue Nush:

1. The voucher listing was presented to the Board.
2. Warrants number 18211 through 18301, Direct Payroll Deposits number 904829 through 904869, and Electronic Fund Transfers number 613 through 614, and 616 through 620, in the total amount of \$503,318.94 were approved by a motion made by Commissioner Aubertin, seconded by Commissioner Fagerlie and unanimously carried. Included in the listing was warrant number 16303 in the amount of \$33.34 which was voided, and credit issued to a customer's new electric account, and warrant number 18241 which was voided

3. prior to release due to a clerical error.
Cost and usage graphs were presented and discussed.

Commissioner Kroupa joined the meeting at 10:27 a.m.

The Board recessed for lunch at 10:36 a.m. until the Budget Workshop scheduled for one o'clock. The meeting resumed at 1:00 p.m.

Auditor Nush led the Budget Workshop. Figures are still preliminary at this time, but estimated sources and uses were discussed, including proposed capital items. After further discussion, it was agreed to schedule a budget hearing for the next Board meeting on October 21st at 1:00 p.m.

With no other business before the Board, the meeting adjourned at 1:40 p.m.

BOARD OF COMMISSIONERS
Public Utility District Number One
Ferry County, Washington

President

Vice-President

ATTEST:

Secretary

APPROVED:

Manager