

PUBLIC UTILITY DISTRICT NO. 1 OF FERRY COUNTY  
REGULAR MEETING OF COMMISSIONERS  
September 18, 2023

The regular meeting of the Board of Commissioners was called to order by Acting President Doug Aubertin at 9:00 a.m. Present in person were Commissioner Doug Aubertin, Attorney Steve Graham, Manager Steve VanSlyke, Superintendent Mike Brown, Auditor Sue Nush, and Treasurer Pam Allen. Commissioner Dan Fagerlie joined the meeting remotely. Commissioner Kroupa was travelling and unable to attend.

All stood for the Flag Salute.

The minutes of the regular August meeting were approved by a motion made by Commissioner Aubertin, seconded by Commissioner Fagerlie, and unanimously carried.

Visitors: Representative from Granite Birch, LLC.

Public Comments: The representative from Granite Birch discussed his new business.

Reports:

The Superintendent's Report was presented by Mike Brown:

1. Job Corps students have been doing concrete work at the shop truck bays. They hope to get the work finished before cold weather sets in.
2. Aerial inspections and dielectric testing on District equipment is scheduled for September.
3. BPA is going forward with their scheduled Keller outage on September 27<sup>th</sup> from nine a.m. to five p.m.

The Board went into Executive Session as per RCW 42.30.110 Subsection 1, paragraph i for the purpose of discussing potential litigation at 9:18 a.m. until 9:28 a.m. The Board returned to regular session at 9:28 a.m.

Attorney's Report: There was no Attorney's Report.

The Manager's Report was presented by Steve VanSlyke:

1. The District was invited to continue the application process for federal grant money to upgrade its substations and infrastructure. Manager VanSlyke would like to contract with Energy Northwest for assistance with the remaining application process, which is due in about five weeks. Commissioner Fagerlie made a motion to authorize the general manager to enter into an agreement for grant writing services with Energy Northwest. Commissioner Aubertin seconded the motion, and it was unanimously approved.
2. Manager VanSlyke presented the Board with a draft Power Purchase Agreement with Granite Birch, LLC. After discussion, Commissioner Fagerlie made a motion to approve the Power Purchase Agreement between the District and Granite Birch, LLC and to authorize Commissioner Aubertin, as acting Board President, and Manager VanSlyke to sign the contract. Commissioner Aubertin seconded the motion, and it was unanimously approved. The representative from Granite Birch exited the meeting at this time.

A recess was called at 10:15 a.m. for twenty minutes. The meeting resumed at 10:35 a.m.

The Treasurer's Report was presented by Pam Allen:

1. The regular Treasurer's reports were mailed to the Board for review prior to the meeting. Operating Funds available as of September 10, 2023 were \$4,556,482.93 with restricted funds of \$2,962,029.24. There were 26 outages in the month of August, for a year-to-date total of 119 compared to 106 for the same period in 2022. The Large Power Summary, Revolving Loan and Line Extension Loan reports were also included in the mailed packet.
2. Treasurer Allen shared information from a WPUA webinar with state auditors who discussed how they will evaluate compliance with the CETA low-income assistance requirements.

Resolution 23-04 A Resolution to Cancel Unclaimed Warrants was presented to the Board. These funds will be turned over to the State of Washington. Commissioner Fagerlie made a motion to approve the Resolution. Commissioner Aubertin seconded the motion and it passed unanimously.

The Auditor's Report was presented by Sue Nush:

1. The voucher listing was presented to the Board.
2. Warrants number 22028 through 22109, Direct Payroll Deposits number 906760 through 906798, and Electronic Fund Transfers number 1011 and 1013 through 1016, in the total amount of \$534,293.78 were approved by a motion made by Commissioner Fagerlie, seconded by Commissioner Aubertin, and unanimously carried. Included in the listing was warrant number 20944 which was voided and credited to the returning customer's active service account.
3. Cost and usage graphs were presented and discussed.
4. A public budget hearing was scheduled for the next Board meeting, October 16<sup>th</sup>, at 10:00 a.m.

The commissioners presented information from meetings they attended since the last Board Meeting.

With no other business before the Board, the meeting adjourned at 11:38 a.m.

BOARD OF COMMISSIONERS

Public Utility District Number One  
Ferry County, Washington

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

ATTEST:

\_\_\_\_\_  
Secretary

APPROVED:

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Manager