

PUBLIC UTILITY DISTRICT NO. 1 OF FERRY COUNTY  
REGULAR MEETING OF COMMISSIONERS  
January 16, 2023

The regular meeting of the Board of Commissioners was called to order by President Doug Aubertin at 9:00 a.m. Present were Commissioners Doug Aubertin, Chris Kroupa and Dan Fagerlie, Attorney Steve Graham, Manager Steve VanSlyke, Superintendent Mike Brown, Auditor Sue Nush, and Treasurer Pam Allen.

All stood for the Flag Salute.

The minutes of the regular December meeting were approved by a motion made by Commissioner Kroupa, seconded by Commissioner Fagerlie, and unanimously carried.

Visitors: None

The Election of Officers for the next two years was held. Commissioner Aubertin nominated Commissioner Kroupa for the office of President, Commissioner Fagerlie seconded the motion and it passed unanimously. Commissioner Fagerlie nominated Commissioner Aubertin for Secretary and himself for Vice President. Commissioner Aubertin seconded the motion and it passed unanimously. Commissioner Kroupa assumed the role of President for the remainder of the meeting.

The Board's representation on trade organizations was discussed. Commissioner Fagerlie made a motion to keep the same representation, as listed below. Commissioner Aubertin seconded the motion and it passed unanimously.

WA P.U.D. Association	Fagerlie/Kroupa
P.U.D. Roundtable	Fagerlie/Kroupa
Energy Northwest	Aubertin/Kroupa/Fagerlie
N.W.P.P.A.	Aubertin/Fagerlie
P.P.C.	Kroupa**/Fagerlie
N.R.U.	Kroupa**/Fagerlie
T.E.D.D.	Fagerlie/Aubertin
Packwood Owners	VanSlyke
WA Assoc of P.U.D. Attorneys	Graham
Revolving Loan/Grant Committee	Aubertin/Fagerlie/Kroupa
F.C. Broadband Action Team	Fagerlie

\*\*Attendance of quarterly meetings only.

Commissioner Kroupa was contacted by a customer regarding a private water system that needs repairs. Since this is not a water district, he was unable to offer any help. Commissioner Fagerlie was contacted by a customer who wanted to know if reports of substation vandalism are true. He confirmed that the attacks did happen.

The regularly scheduled February Board Meeting will fall on the President's Day Holiday. Commissioner Fagerlie made a motion to move the meeting to Tuesday, February 21<sup>st</sup>. Commissioner Aubertin seconded the motion, and it passed unanimously.

Reports:

The Superintendent's Report was presented by Mike Brown:

1. Bonneville Power has set the hours for their outage of the Keller substation area on March 22<sup>nd</sup>. The power will be off from six a.m. until two p.m.
2. A new galvanized trailer will be purchased to haul the mini excavator. The current trailer is rusting through.

The Attorney's Report was presented by Steve Graham.

1. Attorney Graham provided the group with information on the recent substation attacks near Tacoma.

The Manager's Report was presented by Steve VanSlyke:

1. A customer asked Manager VanSlyke to plead his case before the Board. The customer's meter had a multiplier that was not entered into UPN and so his bill was too low. When the error was discovered and corrected, the customer did not think that he should be held responsible for the amount that was not billed earlier. The Board suggested that a payment plan be offered since there was no legal alternative to forgive the bill, as that would shift the burden on to other ratepayers.
2. Manager VanSlyke will be analyzing the District's substations to see if equipment needs to be upgraded to handle the increased usage in the area. Washington State requirements on electrification of cars and heating on new buildings will also increase usage in the future.

A recess was called at 10:08 a.m. until 10:30 a.m. The meeting resumed at 10:30 a.m.

3. Manager VanSlyke updated the Board on the status of the Collective Bargaining Agreement. After discussion, Commissioner Kroupa made a motion to approve the contract as negotiated. Commissioner Aubertin seconded the motion, and it was unanimously approved. Manager VanSlyke also presented proposed increases on the Wage and Salary

Administration Schedule No. 40-23 for non-bargaining employees. Commissioner Kroupa made a motion to approve the schedule as presented. Commissioner Aubertin seconded the motion, and it was unanimously approved.

The Treasurer's Report was presented by Pam Allen:

1. The regular Treasurer's reports were mailed to the Board for review prior to the meeting. Operating Funds available as of January 10, 2023 were \$3,808,908.72 with restricted funds of \$2,920,620.12. There were 9 outages in the month of December, for a year-to-date total of 164 compared to 197 for the same period in 2021. The Large Power Summary, Revolving Loan and Line Extension Loan reports were also included in the mailed packet.

The Auditor's Report was presented by Sue Nush:

1. The voucher listing was presented to the Board.
2. Warrants number 21451 through 21513, Direct Payroll Deposits number 906433 through 906473, and Electronic Fund Transfers number 943, 945 through 949, and 951, in the total amount of \$663,223.15 were approved by a motion made by Commissioner Fagerlie, seconded by Commissioner Aubertin, and unanimously carried.
3. Cost and usage graphs were presented and discussed.
4. Auditor Nush discussed the Status of the 2022 Budget. A Budget amendment is required due to higher than anticipated BPA power costs during the year, and higher expenditures for materials due to supply chain issues. Commissioner Kroupa made a motion to approve Resolution 23-01 A Resolution Authorizing an Amendment of the 2022 Budget. Commissioner Aubertin seconded the motion, and it was unanimously approved.

The commissioners presented information from meetings they attended since the last Board Meeting.

With no other business before the Board, the meeting adjourned at 12:05 p.m.

BOARD OF COMMISSIONERS

Public Utility District Number One  
Ferry County, Washington

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

ATTEST:

\_\_\_\_\_  
Secretary

APPROVED:

\_\_\_\_\_  
Manager